

Lucy: Head Hunter

Comprehension Quiz and Mini Grammar Check (answers below)

First get the big picture

1. What is a Head Hunter?

A doctor.	A person looking for a job.	A person who helps with recruitment.	A person with a headache.
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2. How does Lucy spend most of her day?

On the phone	In meetings	On the internet	Chatting
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3. How does Lucy know who to contact?

She reads peoples CVs	She checks out LinkedIn	She scrolls through the internet	Her company has a database of clients.
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4. Which sector does Lucy specialise in?

Teaching	Medical	Architecture	IT.
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5. What does Lucy say about social media?

It plays an important role in recruitment.	It's a waste of time.	Facebook is fun.	Be careful what you put out about yourself.
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Now focus on the content details:

6. Does she only contact candidates?

No, she contacts business too.	Yes, they need all the help they can get.	No, she contacts other job agencies too.	She only contacts unemployed people.
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7. What is Lucy's first tip concerning a job interview?

Wear clean clothes.	Be realistic about your soft skills.	Make sure you're speaking to the right person.	Have a confident handshake.
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8. Why does Lucy recommend checking out the interviewer?

Because you want to see if they're important.	Because it will calm you down.	Just out of interest.	Because you should be able to recognise them.
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9. What is AutoCAD?

Software used by architects.	A computer used by teachers.	A database used in the architectural sector.	A software to help with driving lessons.
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Now focus on the language details

10. Lucy says that she doesn't cold call. What does "cold call" mean?

Calling people you know.	Calling people who don't know.	Calling friends.	Calling from a cold office..
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11. What is a "soft skill"?

Skills which are not technical skills.	A weakness in your skill set.	Your computer skills.	Your personal values and attitudes.
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Now try a mini grammar check

12. Lucy says that she "XXXX spoken to some people in ages". Fill in the blank.

Didn't	Haven't	Hasn't	Doesn't
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13. When Lucy describes her interview tips, she says "I'd ask you to come in". What is the "d"?

had	would	XXXX	XXXX
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14. Lucy says "Everyone's different". What does the "s" represent?

has	possession	is	does
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ANSWERS

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Mini Grammar Check

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Answers from Learner Plan

I **grew up** (grow up) in London. I **graduated** (graduate) 10 years ago. I **started** (start) working for my present company 5 years ago, so I **have been** (to be) working there since 2017. I **was** (to be) promoted after a few years.

Since being there I **have worked** (work) on many different projects but now I **feel** (feel) ready to take on extra responsibility. I **am** (to be) currently learning a new computer language. This job in such a successful company **would be** (to be) a marvelous opportunity for me.

Hope you did well. Now move on to the next resource.

